



# Office 2000 Fast & Easy (Fast & Easy (Living Language Paperback))

*Diane Koers*

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**Office 2000 Fast & Easy (Fast & Easy (Living Language Paperback))** Diane Koers

This book offers a visual step-by-step approach that new users feel comfortable with. From beginning to end, it allows readers to master all the basic skills, then return to the book for reminders when specific tasks are needed. The book's design utilizes the power of whole-brain learning coupled with other proven learning principles so that learning is faster and easier.

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